Private Event Rental Options
2018–2019 Rates

The Edward M. Kennedy Institute offers several options to customize your meeting or event.

**General events package**

Includes:

- Exclusive access to all spaces including the Senate Chamber, reception areas, and studios
- Variety of set up options
- Standard security and maintenance staff
- Parking lot access (up to 90 spots)
- Additional services, including in-house table rentals and AV materials, are available for a fee(s)

**For evening meetings and events, 6:00—10:00 p.m.**
Cost: $7,500

**For breakfast meetings and events, 7:00—10:00 a.m.**
Cost: $5,000

**Full-space buyout packages**

Includes:

- Everything included in the general events package
- In-house tables and chairs *(fee waived)*

**Full-day buyout, 7:00 a.m.—7:00 p.m.**
Cost: $25,000

**Half-day buyout, 1:00—7:00 p.m.**
Cost: $12,500

**Studio package**

Studio rentals, four-hour block of time during regular business hours of 10:00 a.m.—5:00 p.m.

Includes:

- Everything included in the general events package except for exclusive access to all spaces

Cost: $1,500

The Kennedy Institute offers special rates for nonprofit organizations. Contact the events office for additional information. The times noted on these options are flexible and can be altered based on availability. Additional fees may apply.

Gourmet Caterers is the Kennedy Institute’s exclusive caterer. Gourmet will tailor menus and pricing for your function, arrange staffing for the event for meals, setup, and coat check services.